



UTAH WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
640 NORTH 2360 WEST  
SALT LAKE CITY, UT 84116



MEMORANDUM FOR All Desert Hawk XIX **Students**  
FROM James R. Stewart, Lt Col, CAP, Encampment Commander  
SUBJECT Desert Hawk XIX - 2022 Utah Wing Encampment

### **Mission**

The Utah Wing of the Civil Air Patrol will conduct a cadet summer encampment at the Wendover Joint Training Facility, Wendover, Utah.

Students will report on 11 June 2022 between 1300 and 1400 MDT at the Enlisted Dining Hall located on 800 South just past 10th Street in Wendover, Utah. No lunch will be served, make sure to eat before arriving. STUDENTS MUST ARRIVE IN THEIR ABUs.

Graduation will be conducted on 18 June 2022 starting at 1400 MDT on the Wendover High School Soccer field on 1st Street. Out-processing will be held in the Enlisted Dining Hall immediately following the graduation ceremony.

### **Registration Submission**

All participants MUST complete registration process prior to arrival at encampment.

To complete your registration, the cadet must complete:

**CAPF 60-81      CAPF 160      CAPF 161      CAPF 163      Covid Exit Form**

Cadets outside of Utah Wing must have their own Wing CC approval to attend.

The CAP forms MUST be in their original format. Participants needing assistance combining or obtaining the required CAP forms should contact their squadron leadership for assistance.

**Covid Exit Plan Form:** is REQUIRED to attend encampment. The two-page document is attached to this email. Please ensure to complete the form in its entirety and send it with your other registration forms!

**ALL CADET PARTICIPANTS MUST COMPLETE, SCAN and EMAIL all the required FORMS and CONFIRMATION OF PAYMENT to [DesertHawk@UTWG.CAP.GOV](mailto:DesertHawk@UTWG.CAP.GOV)**

### **CONFIRMATION OF PAYMENT:**

- A) Utah Wing Payment Page - Include your payment confirmation email.
- B) Squadron Scholarship - Letter from squadron commander stating that the squadron has approved you for a scholarship and the squadron will be paying for part or all your encampment fees.



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- C) CEAP - Confirmation letter from National Headquarters stating that you've applied for have been approved.

***Please note that your application for encampment will stand at pending until funding has been confirmed by the source you are using and ALL forms have been submitted.***

**New Student registration is \$250**

**The online payment link for encampment is:**

<https://secure.gomerchant.com/secure/custompayment/civilairpatrol/7034/default.aspx>

Be sure to include the attendee name and CAPID.

**Encampment Fee Schedule & Refund Policy.**

- a. Registration Fees. All registration fees will include meals, lodging and training costs. All participants, both cadet students and encampment cadre, are required to pay the associated registration fee.
- b. Refund Policy. All refunds must be requested by sending an email to [DesertHawk@UTWG.CAP.GOV](mailto:DesertHawk@UTWG.CAP.GOV)

Note: Refunds requested after 25 May 2022 will not be honored due to the dedication of funds to food, etc; special circumstances may be considered at the discretion of the encampment commander.

**Dates / Deadlines** 25 May 2022 - Payment and paperwork submitted by 1800 hrs MDT.

**Packing list:** A detailed STUDENT packing list is attached. Please note that all items on the packing list are mandatory unless they specifically say "recommended" or "optional." If a cadet comes to encampment without the mandatory items from the packing list, they will need to acquire the items before they will be permitted to in-process.

Just as there are items that we require you to bring, there are other items that are prohibited. Such items are referred to as contraband. Contraband will be confiscated during the sign in process and will be returned to the member (or parent) at the end of the activity, depending on what they are. Examples of contraband items have been provided on the packing list.



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**Medical conditions:** It is very important to know in advance of any medical conditions that may affect your ability to participate in any of the aspects of encampment. Things that we need to be aware of include: any physical limitations or recent injuries, dietary restrictions, and any medications that you will be taking during encampment. We also need your medical insurance information in the event that we need to seek medical attention on your behalf. Please be sure that your CAPF 160 contains this information.

**Communication during Encampment:** You will not have access to your cell phone during encampment. Any students who bring cell phones will have them confiscated at check in and returned at check out. Parents will be able to communicate emergencies through the Senior Member staff.

**Discipline Policy for Utah Wing 2022 Encampment**

- 1st offense: The cadet will be counseled by their flight commander, cadet commander and their senior member attached to the flight.
- 2nd offense: The cadet will be counseled by the cadet commander, the commandant of cadets and the encampment commander.
- 3rd offense: The cadet will no longer be allowed to complete encampment and sent home. The cadet will call their parents with the encampment commander present, no longer be housed with the flight and will need to be picked up as soon as possible. Pick up is the parent/guardian's responsibility.

***\*All discipline issues will be reviewed on their individual merit. If determined to be severe, it may result in immediate dismissal, even on the first offense. If your cadet is sent home for disciplinary reasons, you will not be refunded; and other actions are still possible at squadron/wing level.***

Thank you for embarking on this important step in your CAP career. We look forward to working with you at encampment!

JAMES R. STEWART  
Lieutenant Colonel, CAP  
Commander, Desert Hawk XIX  
2022 Utah Wing Encampment